

**From:** [Neff, Jennifer](#)  
**To:** [Beckham, Jerrell](#); [Rucker-Chang, Sunnie](#); [Reed, Christopher](#); [Getson, Jen](#)  
**Cc:** [Vaessin, Harald](#); [Kantor, Jamison](#); [Vankeerbergen, Bernadette](#); [Steele, Rachel](#); [Hilty, Michael](#)  
**Subject:** History/AAAS 3080  
**Date:** Tuesday, January 21, 2025 10:15:00 AM  
**Attachments:** [image001.png](#)

---

Good morning,

On Monday, January 13<sup>th</sup>, the Themes 1 Subcommittee of the ASC Curriculum Committee and the Theme Advisory Group for Traditions, Cultures, and Transformations reviewed a GEN Theme: TCT request for History & African American and African Studies 3080.

The reviewing faculty approved the request with the following feedback:

- **Comment:** With the removal of the English prerequisite, the reviewing faculty are concerned about where students will receive the necessary writing experience that was previously ensured. They note that it would be beneficial to integrate writing support and resources into the course and syllabus.
- **Contingency:** The reviewing faculty appreciate the breadth of the course content, but they ask for a stronger connection between the assessments/assignments and the TCT Theme specific expected learning outcomes (3.1, 3.2, 3.3, 3.4, 4.1, & 4.2). The faculty note that the syllabus includes a helpful section on how the course will meet the ELOs and they request that the department use this section to explicitly link assignments and activities to specific learning outcomes, integrating relevant details from the assignment descriptions or course calendar. Alternatively, the department might reference the ELOs within the assignment descriptions themselves.
- **Contingency:** The reviewing faculty request that the department clearly state the contact hours within the syllabus by either specifying the meeting times (e.g., 80 minutes twice weekly) or by providing a breakdown of the credit hours and work expectations.
- **Recommendation:** The reviewing faculty recommend that the syllabus specify that the course is a part of the GE Legacy *Historical Study* category. [Syllabus p. 3]
- **Recommendation:** The reviewing faculty recommend that the reference to the OSU standard grading scale be removed from the syllabus, as the university does not utilize a standard grading. [Syllabus p. 4]
- **Recommendation:** The reviewing faculty recommend that the department use the most recent version of the university's diversity statement if they wish to keep it in the syllabus. The updated statement can be found in an easy to copy/paste format on the [Arts and Sciences Curriculum and Assessment Services website](#). [Syllabus p. 8]
- **Recommendation:** The reviewing faculty recommend that the department use the most recent version of the mental health statement if it wishes to keep the statement in the syllabus. The statement was updated to include the new Suicide and Crisis Lifeline number. The updated statement can be found in an easy to copy/paste format on the [Arts and Sciences Curriculum and Assessment Services website](#). [Syllabus p. 9]

*Recommendation:* The reviewing faculty ask that the department ensure that the reference to the [Office of Institutional Equity](#) in the religious accommodations statement is a hyperlink to the office's email. Additionally, the Subcommittee asks that the text below works properly as a hyperlink to the OAA site. Please feel free to copy and paste these two links into the statement directly from the Subcommittee's feedback. Otherwise, the full statement with the links can be found in an easy to copy/paste format on the [Arts and Sciences Curriculum and Assessment Services website](#).  
[Syllabus p. 10]

- o **(Policy: [Religious Holidays, Holy Days and Observances](#))**

As a reminder, **contingencies** (in bold above) must be addressed and resubmitted via curriculum.osu.edu before this course can move forward in the approval process. *Recommendations* (in italics above) should be implemented when the course is next taught.

I will return History/AAAS 3080 to the department queues via curriculum.osu.edu in order to address the above feedback.

Should you have any questions about the feedback of the reviewing faculty, please feel free to contact Harald Vaessin (faculty Chair of the Themes 1 Subcommittee), Jamison Kantor (faculty Chair of the Theme Advisory Group: TCT), or me.

Best,  
Jennifer



**THE OHIO STATE UNIVERSITY**

**Jennifer Neff**

Curriculum and Assessment Assistant

**The Ohio State University**

College of Arts and Sciences

ASC Curriculum and Assessment Services

306A Dulles Hall, 230 Annie and John Glenn Ave, Columbus, OH 43210

614-292-3901 / [ascas.osu.edu](http://ascas.osu.edu)

Pronouns: she/her/hers